
Prüfungsordnung für den Masterstudiengang Architektur (Besonderer Teil)

Fakultät Bauen und Erhalten

Der Fakultätsrat der Fakultät Bauen und Erhalten der HAWK Hochschule für angewandte Wissenschaft und Kunst Hildesheim/Holzminde/n/Göttingen hat am 21. Oktober 2020 die nachfolgende Ordnung über den Besonderen Teil der Prüfungsordnung für den Masterstudiengang Architektur beschlossen. Die Ordnung wurde am 3. November 2020 vom Präsidium der Hochschule gemäß § 37 Absatz 1 Satz 3 Ziffer 5b) NHG genehmigt. Die hochschulöffentliche Bekanntmachung erfolgte am 4. November 2020.

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§ 1 Hochschulgrad, Zeugnis

Wenn alle Modulprüfungen erfolgreich abgeschlossen sind, verleiht die Hochschule den Hochschulgrad Master of Arts, abgekürzt M.A. Hierüber stellt die Hochschule eine Urkunde mit dem Datum des Zeugnisses aus (Anlage 1). Ein Muster des Masterzeugnisses enthält Anlage 2. Zusätzlich wird eine Zeugnisergänzung (Diploma Supplement, Anlage 4) ausgegeben, die Auskunft über das dem Abschluss zugrundeliegende Studium im Einzelnen erteilt.

§ 2 Dauer und Verlauf des Studiums

Die Regelstudienzeit beträgt zwei Studienjahre (vier Semester). Der Verlauf des Regelstudiums wird in Anlage 3 aufgezeigt. Die Studierenden müssen sich innerhalb der ersten zwei Wochen der Kernvorlesungszeit des ersten Mastersemesters in Schriftform für eines der beiden Hauptfächer (Architektur oder Bauen im Bestand/Baudenkmalpflege) entscheiden. Der Gesamtumfang der Pflicht- und Wahlpflichtmodule beträgt 120 Leistungspunkte. Der Arbeitsaufwand für die einzelnen Module ist in Anlage 3 dargestellt.

§ 3 Prüfungsleistungen

- (1) Die für den Masterabschluss zu erbringenden Prüfungsleistungen werden studienbegleitend erbracht. Die Form der Prüfungsleistungen ergibt sich aus Anlage 3.
- (2) Innerhalb des Masterstudiengangs Architektur müssen Leistungspunkte (LP) in genanntem Umfang erbracht werden: Pflicht- und Wahlpflichtstudium 90 LP, Masterarbeit 24 LP mit Vorbereitungsmodul 6 LP, insgesamt 120 LP.

§ 4 Masterarbeit

- (1) Eine Zulassung zur Abschlussarbeit ist erst möglich, wenn die erforderlichen Leistungspunkte nach § 3 Absatz 2 bis auf die Leistungspunkte der Abschlussarbeit selbst, die Leistungspunkte der Module des Semesters, in dem die Abschlussarbeit vorgesehen ist, sowie die Leistungspunkte eines weiteren Moduls aus den Semestern 1 bis 3 im Masterstudiengang gemäß Studienstrukturplan erbracht sind. Die Module MA 01, MA 02, MA 03, MAV 11 und MAV 12 müssen bestanden sein.
- (2) Dem Antrag auf Zulassung zur Masterarbeit ist ein Vorschlag für das Fachgebiet, dem das Thema entnommen werden soll, und eine Erklärung, ob die Masterarbeit als Einzel- oder Gruppenarbeit ausgegeben werden soll, beizufügen.
- (3) Die Bearbeitungszeit für den schriftlichen Teil beträgt 15 Wochen.

§ 5 Kolloquium

- (1) Die Zulassung zum Kolloquium wird erteilt, wenn die erforderliche Anzahl von Leistungspunkten nach § 3 Absatz 2 bis auf die Leistungspunkte der Masterarbeit erbracht ist und die Masterarbeit vorläufig mit mindestens ausreichend bewertet wurde.
- (2) Das Kolloquium gliedert sich in zwei Teile, einem Kurzvortrag (Präsentation der Arbeit durch die/den Studierenden) sowie der Befragung der/des Studierenden durch die Prüfenden. Die Gesamtdauer von Kurzvortrag und Kolloquium beträgt je Student/in mindestens 30 und maximal 45 Minuten.

§ 6 Inkrafttreten

- (1) Diese Prüfungsordnung tritt am Tag nach ihrer hochschulöffentlichen Bekanntmachung in Kraft.
- (2) Sie gilt erstmalig für Studierende, die ihr Studium zum Wintersemester 2020/2021 beginnen. Im Übrigen gilt § 25 Absatz 3 des Allgemeinen Teils der Prüfungsordnung der Fakultät Bauen und Erhalten.

Anlage 1: Masterurkunde

MASTERURKUNDE

Die HAWK
Hochschule für angewandte Wissenschaft und Kunst
Hildesheim/Holzwinden/Göttingen
Fakultät Bauen und Erhalten

verleiht mit dieser Urkunde

Frau/Herrn **«Vorname» «Nachname»**
geboren am «Geburtsdatum» in «Geburtsort»

den Hochschulgrad **Master of Arts**
abgekürzt M. A.,
nachdem sie/er alle Modulprüfungen im Studiengang

Architektur

bestanden hat.

Hildesheim, den «Datum»

«Dekan/in»
Dekan/in

«Studiendekan/in»
Studiendekan/in

Anlage 2: Masterzeugnis (Muster)

MASTERZEUGNIS

Frau **«Vorname» «Nachname»**
geboren am «Geburtsdatum» in «Geburtsort»

hat alle Modulprüfungen im Studiengang

Architektur

Hauptfach: xy

der Fakultät Bauen und Erhalten
bestanden.

Thema der Masterarbeit:

	Leistungs- punkte	Gesamtnote
Masterarbeit mit Kolloquium	24	a,b
Gesamtbewertung der Modulprüfungen	96	a,b
Gesamtnote	000	0,0 (in Worten)

Die Gesamtnote ergibt sich aus den Modulnoten (gemäß Anlage zum Masterzeugnis), die im Verhältnis der auf sie entfallenden Leistungspunkte gewichtet werden.

Hildesheim, den «PruefDatum»

«Studiendekan/in»
Studiendekan/in

Notenstufen: 1,0 bis 1,50 = Sehr Gut; 1,51 bis 2,50 = Gut; 2,51 bis 3,50 = Befriedigend; 3,51 bis 4,0 = Ausreichend

ANLAGE ZUM MASTERZEUGNIS (TRANSCRIPT OF RECORDS)

Herr/Frau **Vorname Nachname**
geboren am **00.00.0000** in **Geburtsort**

Modulprüfungen	Leistungs- punkte	Note
<hr/>		
Modulgruppe 1	Σ 60	
Hauptfach xy		
Modul x	X	0,0
Modul x	X	
Modul x	X	
Modul x	X	
Modul x	X	
Modul x	X	
Modul x	x	
 Modulgruppe 2	 Σ 30	
Wahlpflichtbereich		
Modul x	6	0,0
Modul x	6	0,0
Modul x	6	0,0
Modul x	6	0,0
Modul x	6	0,0
 Gesamtbewertung aller Fachmodule	 Σ 90	 0,0
<hr/>		
Studienabschluss	Σ 30	
Vorbereitungsmodul zur Masterarbeit	6	0,0
Masterarbeit mit Kolloquium	24	0,0
 Gesamtbewertung	 120	 0,0
<hr/>		
Anerkannte Modulleistungen	Σ xx	(Institution)
xx	x	x
xx	x	x
 Zusätzliche Leistungen	 Σ xx	
xx	x	0,0
xx	x	0,0

Anlage 3: Modulübersicht

Modul-Nr.	Modulname	LP/Semester				Arbeits-belastung	Prä-senz-stu-dium	Selbst-stu-dium	Prü-fungs-form
		1	2	3	4				
Hauptfach Architektur*									
MAV-01	Projekt: Bauen im städtebaulichen Kontext	12				360	120	240	PA
MAV-02	Projekt: Entwerfen/Konstruieren/Bauen		12			360	120	240	PA
MAV-03	Projekt: Nachhaltiges Bauen			12		360	120	240	PA
MAV-04	Sonderthemen des Entwerfens			6		180	60	120	ST
MAV-05	Sonderformen der Darstellung und Gestaltung	6				180	90	90	ST
MAV-06	Sonderthema des Baubetriebs		6			180	60	120	ST
MAV-07	Wissenschaftliches Arbeiten	6				180	60	120	ST
Hauptfach Bauen im Bestand/Baudenkmalpflege*									
MAV-11	Projekt 1: Bauen und Erhalten		12			360	120	240	PA
MAV-12	Projekt 2: Bauen und Erhalten			12		360	120	240	PA
MAV-13	Kulturgeschichte des Bauens und Nutzens	6				180	60	120	Ref
MAV-14	Bauarchäologie		6			180	120	60	ST
MAV-15	Entwerfen im Bestand/Denkmalpflege	6				180	60	120	ST
MAV-16	Historische Bauforschung			6		180	120	60	ST
MAV-17	Denkmalpflege Theorie		6			180	60	120	ST
MAV-18	Wissenschaftliches Arbeiten	6				180	60	120	ST
Wahlpflichtbereich									
MAV-61	Klimagerechtes Bauen	6				180	60	120	ST
MAV-62	Energieoptimiertes Bauen: Gebäudehülle		6			180	60	120	ST
MAV-63	Energieoptimiertes Bauen: Gebäudetechnik			6		180	60	120	ST
MAV-64	Konstruktiver Entwurf		6			180	60	120	ST
MAV-65	Gestaltung, Visualisierung	6				180	90	90	ST
MAV-66	Freiraumplanung			6		180	60	120	ST
MAV-67	Baumanagement		6			180	60	120	ST
MAV-68	Stadtbaugeschichte	6				180	60	120	K2
MAV-69	Historische Bauformen und Baukonstruktionen		6			180	60	120	K2
MAV-70	Architekturtheorie			6		180	90	90	ST
MAV-71	Architekturwerkstatt			6		180	3	177	ST
Abschluss									
MA 4-1	Vorbereitungsmodul zur Masterarbeit				6	180	3	177	ST
MA 4-2	Masterarbeit				24	600	10	590	AA

* Die/Der Studierende muss sich innerhalb der ersten zwei Wochen der Kernvorlesungszeit des ersten Mastersemesters für eines der beiden Hauptfächer entscheiden. Alle Module des gewählten Hauptfachs sind dann obligatorisch; Wahlpflichtmodule können aus dem o.g. Katalog gewählt werden und zusätzlich aus dem Katalog des nicht gewählten Hauptfachs.

Abkürzung	Bezeichnung
AA	Abschlussarbeit mit Kolloquium
K2	zweistündige Klausur
Ref	Referat
ST	Studienarbeit mit/ohne Kolloquium
PA	Projektarbeit mit Kolloquium

Anlage 4: Diploma Supplement

DIPLOMA SUPPLEMENT

This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates, etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. Information identifying the Holder of the Qualification

- | | | |
|-----|---------------------------|-------------------|
| 1.1 | Family name | Nachname |
| 1.2 | First name | Vorname |
| 1.3 | Date of birth | oo.oo.oooo |
| 1.4 | Student ID number or code | oooooo |

2. Information identifying the Qualification

- | | | |
|-----|--|--|
| 2.1 | Name of qualification and (if applicable) title conferred (in original language) | Master of Arts –Architektur, M. A. Architektur |
| 2.2 | Main field(s) of study | Architecture |
| 2.3 | Name and status of awarding institution (in original language) | HAWK Hochschule für angewandte Wissenschaft und Kunst
Hildesheim/Holzminden/Göttingen
Fakultät Bauen und Erhalten
University of Applied Sciences and Arts/State Institution |
| 2.4 | Name and status of institution administering studies (in original language) | [as above] |
| 2.5 | Language(s) of instruction/examination | German |

3. Information on the Level and Duration of the Qualification

- | | | |
|-----|--|---|
| 3.1 | Level of the qualification | Master programme, graduate, second degree, by research with thesis |
| 3.2 | Official duration of programme in credits and/or years | Two years, 4 semesters, 120 ECTS |
| 3.3 | Access requirement(s) | Bachelor degree in Architecture (three years, with 180 credits), or foreign equivalent. |

4. Information on the Programme completed and the Results obtained

4.1 Mode of study

Full time study

4.2 Programme learning outcomes

Successful graduates have gathered broad knowledge in design, building construction, construction technology including technical equipment and management. Based on these fundamentals, they have developed an understanding of major problems and a scope of methodologies for their solution. The competencies gained enable them to analyse all relevant problems in architecture and to create solutions, with a balanced consideration of ecological and economical aspects including scientific approaches. Graduates are able to use their knowledge, skills and competencies to act with full responsibility in their professional field. They can communicate relevant information, ideas, problems and solutions in general terms as well as to other specialist involved and they can take a leading role in a construction project .

They are qualified to work as an independent architect, in a building authority, in a contractor's company or in other related areas. The study program of two years (Master) consecutive to a three-years Bachelor programme in Architecture is a major prerequisite for the enrolment in the list of architects controlled by the chambers of architects, which qualifies to work as an independent architect.

4.3 Programme details, individual credits gained and grades/marks obtained

Please refer to the Certificate (Masterzeugnis) for a list of courses and grades.

4.4 Grading system and, if available, grade distribution table

Absolute grading scheme: "Sehr Gut" (1,0; 1,3) = Very Good; "Gut" (1,7; 2,0; 2,3) = Good; "Befriedigend" (2,7; 3,0; 3,3) = Satisfactory; "Ausreichend" (3,7; 4,0) = Pass; "Nicht ausreichend" (5,0) = Fail

Statistical distribution of grades: **grading table**

4.5 Overall classification of the qualification (in original language) **o,o**

The final grade is based on the grades awarded during the study programme and that of the final thesis (with oral component). Please refer to the Certificate (Masterzeugnis).

5. Information on the Function of the Qualification

5.1 Access to further study

The M. A. in architecture entitles the holder to apply for admission for a doctoral thesis according to respective regulations covering doctoral programmes.

5.2 Access to a regulated profession (if applicable)

The Master degree in Architecture entitles its holder to the legally protected professional title "Master of Arts" and to exercise professional work in the field(s) for which the degree was awarded.

6. Additional Information

6.1 Additional information

Non-academic acquired competencies were credited in an amount of **00** credits in the following modules: ...

6.2 Further information sources

www.hawk.de

7. Certification

This Diploma Supplement refers to the following original documents:

Bachelorurkunde (Degree Certificate) dated from **00.00.0000**

Bachelorzeugnis (Certificate) dated from **00.00.0000**

Transcript of Records dated from

00.00.0000

Certification Date:

00.00.0000

(Official Seal / Stamp)

Chairwoman/Chairman Examination Committee

8. Information on the German Higher Education Systemⁱ

8.1 Types of Institutions and Institutional Status

Higher education (HE) studies in Germany are offered at three types of Higher Education Institutions (HEI).ⁱⁱ

- *Universitäten* (Universities) including various specialized institutions, offer the whole range of academic disciplines. In the German tradition, universities focus in particular on basic research so that advanced stages of study have mainly theoretical orientation and research-oriented components.

- *Fachhochschulen* (Universities of Applied Sciences) concentrate their study programmes in engineering and other technical disciplines, business-related studies, social work, and design areas. The common mission of applied research and development implies an application-oriented focus of studies, which includes integrated and supervised work assignments in industry, enterprises or other relevant institutions.

- *Kunst- und Musikhochschulen* (Universities of Art/Music) offer studies for artistic careers in fine arts, performing arts and music; in such fields as directing, production, writing in theatre, film, and other media; and in a variety of design areas, architecture, media and communication.

Higher Education Institutions are either state or state-recognized institutions. In their operations, including the organization of studies and the designation and award of degrees, they are both subject to higher education legislation.

8.2 Types of Programmes and Degrees Awarded

Studies in all three types of institutions have traditionally been offered in integrated "long" (one-tier) programmes leading to Diplom- or Magister Artium degrees or completed by a Staatsprüfung (State Examination).

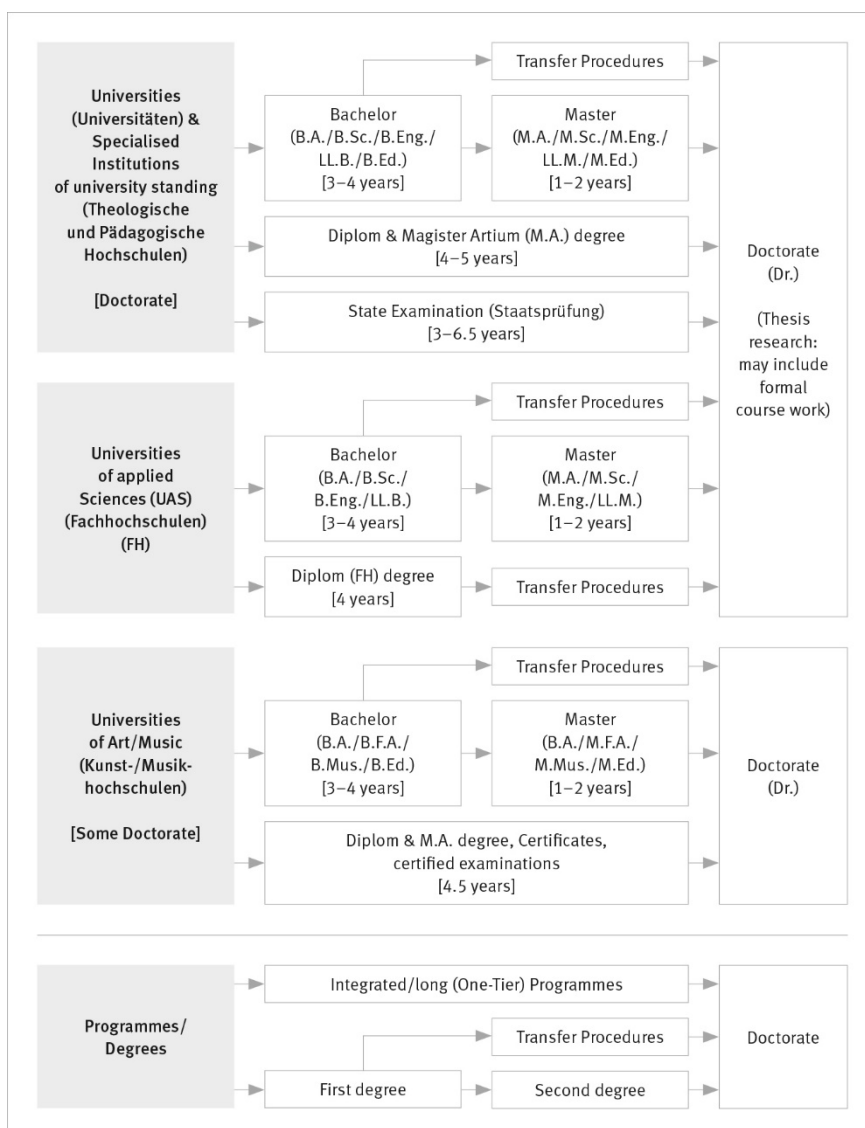
Within the framework of the Bologna-Process one-tier study programmes are successively being replaced by a two-tier study system. Since 1998, two-tier degrees (Bachelor and Master) have been introduced in almost all study programmes. This change is designed to provide enlarged variety and flexibility to students in planning and pursuing educational objectives, they also enhance international compatibility of studies.

The German Qualifications Framework for Higher Education Degreesⁱⁱⁱ, the German Qualifications Framework for Lifelong Learning^{iv} and the European Qualifications Framework for Lifelong Learning^v describe the degrees of the German Higher Education System. They contain the classification of the qualification levels as well as the resulting qualifications and competencies of the graduates.

For details cf. Sec. 8.4.1, 8.4.2, and 8.4.3 respectively. Table 1 provides a synoptic summary.

8.3 Approval/Accreditation of Programmes and Degrees

To ensure quality and comparability of qualifications, the organization of studies and general degree requirements have to conform to principles and regulations established by the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany (KMK).^{vi} In 1999, a system of accreditation for programmes of study has become operational under the control of an Accreditation Council at national level. All new programmes have to be accredited under this scheme; after a successful accreditation they receive the quality-label of the Accreditation Council.^{vii}



8.4 Organization and Structure of Studies

The following programmes apply to all three types of institutions. Bachelor's and Master's study courses may be studied consecutively, at various higher education institutions, at different types of higher education institutions and with phases of professional work between the first and the second qualification. The organization of the study programmes makes use of modular components and of the European Credit Transfer and Accumulation System (ECTS) with 30 credits corresponding to one semester.

8.4.1 Bachelor

Bachelor degree study programmes lay the academic foundations, provide methodological skills and lead to qualifications related to the professional field. The Bachelor degree is awarded after 3 to 4 years. The Bachelor degree programme includes a thesis requirement. Study courses leading to the Bachelor degree must be accredited according to the Law establishing a Foundation for the Accreditation of Study Programmes in Germany.^{viii} First degree programmes (Bachelor) lead to Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.), Bachelor of Engineering (B.Eng.), Bachelor of Laws (LL.B.), Bachelor of Fine Arts (B.F.A.), Bachelor of Music (B.Mus.) or Bachelor of Education (B.Ed.). The Bachelor degree corresponds to level 6 of the German Qualifications Framework/ European Qualifications Framework.

8.4.2 Master

Master is the second degree after another 1 to 2 years. Master study programmes may be differentiated by the profile types "practice-oriented" and "research-oriented". Higher Education Institutions define the profile. The Master degree study programme includes a thesis requirement. Study programmes leading to the Master degree must be accredited according to the Law establishing a Foundation for the Accreditation of Study Programmes in Germany.^{ix} Second degree programmes (Master) lead to Master of Arts (M.A.), Master of Science (M.Sc.), Master of Engineering (M.Eng.), Master of Laws (L.L.M.), Master of Fine Arts (M.F.A.), Master of Music (M.Mus.) or Master of Education (M.Ed.). Master study programmes which are designed for continuing education may carry other designations (e.g. MBA).

The Master degree corresponds to level 7 of the German Qualifications Framework/ European Qualifications Framework.

8.4.3 Integrated "Long" Programmes (One-Tier): Diplom degrees, Magister Artium, Staatsprüfung

An integrated study programme is either mono-disciplinary (*Diplom* degrees, most programmes completed by a *Staatsprüfung*) or comprises a combination of either two major or one major and two minor fields (*Magister Artium*). The first stage (1.5 to 2 years) focuses on broad orientations and foundations of the field(s) of study. An Intermediate Examination (*Diplom-Vorprüfung* for *Diplom* degrees; *Zwischenprüfung* or credit requirements for the *Magister Artium*) is prerequisite to enter the second stage of advanced studies and specializations. Degree requirements include submission of a thesis (up to 6 months duration) and comprehensive final written and oral examinations. Similar regulations apply to studies leading to a *Staatsprüfung*. The level of qualification is equivalent to the Master level.

- Integrated studies at *Universitäten (U)* last 4 to 5 years (*Diplom* degree, *Magister Artium*) or 3 to 6.5 years (*Staatsprüfung*). The *Diplom* degree is awarded in engineering disciplines, the natural sciences as well as economics and business. In the humanities, the corresponding degree is usually the *Magister Artium* (M.A.). In the social sciences, the practice varies as a matter of institutional traditions. Studies preparing for the legal, medical and pharmaceutical professions are completed by a *Staatsprüfung*. This applies also to studies preparing for teaching professions of some *Länder*.

The three qualifications (*Diplom*, *Magister Artium* and *Staatsprüfung*) are academically equivalent and correspond to level 7 of the German Qualifications Framework/ European Qualifications Framework.

They qualify to apply for admission to doctoral studies. Further prerequisites for admission may be defined by the Higher Education Institution, cf. Sec. 8.5.

- Integrated studies at *Fachhochschulen (FH)*/Universities of Applied Sciences (UAS) last 4 years and lead to a *Diplom (FH)* degree which corresponds to level 6 of the German Qualifications Framework/ European Qualifications Framework.

While the *FH/UAS* are non-doctorate granting institutions, qualified graduates may apply for admission to doctoral studies at doctorate-granting institutions, cf. Sec. 8.5.

- Studies at *Kunst- and Musikhochschulen* (Universities of Art/Music etc.) are more diverse in their organization, depending on the field and individual objectives. In addition to *Diplom/Magister* degrees, the integrated study programme awards include Certificates and certified examinations for specialized areas and professional purposes.

8.5 Doctorate

Universities as well as specialized institutions of university standing and some Universities of Art/Music are doctorate-granting institutions. Formal prerequisite for admission to doctoral work is a qualified Master (UAS and U), a *Magister* degree, a *Diplom*, a *Staatsprüfung*, or a foreign equivalent. Comparable degrees from universities of art and music can in exceptional cases (study programmes such as music theory, musicology, pedagogy of arts and music, media studies) also formally qualify for doctoral work. Particularly qualified holders of a Bachelor or a *Diplom (FH)* degree may also be admitted to doctoral studies without acquisition of a further degree by means of a procedure to determine their aptitude. The universities respectively the doctorate-granting institutions regulate entry to a doctorate as well as the structure of the procedure to determine aptitude. Admission further requires the acceptance of the Dissertation research project by a professor as a supervisor.

The doctoral degree corresponds to level 8 of the German Qualifications Framework/ European Qualifications Framework.

8.6 Grading Scheme

The grading scheme in Germany usually comprises five levels (with numerical equivalents; intermediate grades may be given): "*Sehr Gut*" (1) = Very Good; "*Gut*" (2) = Good; "*Befriedigend*" (3) = Satisfactory; "*Ausreichend*" (4) = Sufficient; "*Nicht ausreichend*" (5) = Non-Sufficient/Fail. The minimum passing grade is "*Ausreichend*" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

In addition, grade distribution tables as described in the ECTS Users' Guide are used to indicate the relative distribution of grades within a reference group.

8.7 Access to Higher Education

The General Higher Education Entrance Qualification (*Allgemeine Hochschulreife, Abitur*) after 12 to 13 years of schooling allows for admission to all higher educational studies. Specialized variants (*Fachgebundene Hochschulreife*) allow for admission at *Fachhochschulen* (UAS), universities and equivalent higher education institutions, but only in particular disciplines. Access to study programmes at *Fachhochschulen* (UAS) is also possible with a *Fachhochschulreife*, which can usually be acquired after 12 years of schooling. Admission to study programmes at Universities of Art/Music and comparable study programmes at other higher education institutions as well as admission to a study programme in sports may be based on other or additional evidence demonstrating individual aptitude.

Applicants with a vocational qualification but without a school-based higher education entrance qualification are entitled to a general higher education entrance qualification

and thus to access to all study programmes, provided they have obtained advanced further training certificates in particular state-regulated vocational fields (e.g. *Meister/Meisterin im Handwerk, Industriemeister/in, Fachwirt/in (IHK und HWK), staatlich geprüfte/r Betriebswirt/in, staatliche geprüfte/r Gestalter/in, staatlich geprüfte/r Erzieher/in*). Vocationally qualified applicants can obtain a *Fachgebundene Hochschulreife* after completing a state-regulated vocational education of at least two years' duration plus professional practice of normally at least three years' duration, after having successfully passed an aptitude test at a higher education institution or other state institution; the aptitude test may be replaced by successfully completed trial studies of at least one year's duration.^x

Higher Education Institutions may in certain cases apply additional admission procedures.

8.8 National Sources of Information

- *Kultusministerkonferenz (KMK)* [Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany]; Graurheindorfer Str. 157, D-53117 Bonn; Fax: +49[0]228/501-777; Phone: +49[0]228/501-0
- Central Office for Foreign Education (ZaB) as German NARIC; www.kmk.org; E-Mail: zab@kmk.org
- German information office of the *Länder* in the EURYDICE Network, providing the national dossier on the education system; www.kmk.org; E-Mail: eurydice@kmk.org
- *Hochschulrektorenkonferenz (HRK)* [German Rectors' Conference]; Ahrstrasse 39, D-53175 Bonn; Fax: +49[0]228/887-110; Phone: +49[0]228/887-0; www.hrk.de; E-Mail: post@hrk.de
- "Higher Education Compass" of the German Rectors' Conference features comprehensive information on institutions, programmes of study, etc. (www.higher-education-compass.de)

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- ⁱ The information covers only aspects directly relevant to purposes of the Diploma Supplement.
 - ⁱⁱ *Berufsakademien* are not considered as Higher Education Institutions, they only exist in some of the *Länder*. They offer educational programmes in close cooperation with private companies. Students receive a formal degree and carry out an apprenticeship at the company. Some *Berufsakademien* offer Bachelor courses which are recognized as an academic degree if they are accredited by a German accreditation agency.
 - ⁱⁱⁱ German Qualifications Framework for Higher Education Degrees. (Resolution of the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany of 16 February 2017).
 - ^{iv} German Qualifications Framework for Lifelong Learning (DQR). Joint resolution of the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany, the German Federal Ministry of Education and Research, the German Conference of Economics Ministers and the German Federal Ministry of Economics and Technology (Resolution of the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany of 15 November 2012). More information at www.dqr.de
 - ^v Recommendation of the European Parliament and the European Council on the establishment of a European Qualifications Framework for Lifelong Learning of 23 April 2008 (2008/C 111/01 – European Qualifications Framework for Lifelong Learning – EQF).
 - ^{vi} Common structural guidelines of the *Länder* for the accreditation of Bachelor's and Master's study courses (Resolution of the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany of 10.10.2003, as amended on 04.02.2010).
 - ^{vii} "Law establishing a Foundation 'Foundation for the Accreditation of Study Programmes in Germany'", entered into force as from 26 February 2005, GV. NRW. 2005, No. 5, p. 45 in connection with the Declaration of the *Länder* to the Foundation "Foundation: Foundation for the Accreditation of Study Programmes in Germany" (Resolution of the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany of 16 December 2004).

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- viii See note No. 7.
- ix See note No. 7.
- x Access to higher education for applicants with a vocational qualification, but without a school-based higher education entrance qualification (Resolution of the Standing Conference of the Ministers of Education and Cultural Affairs of the *Länder* in the Federal Republic of Germany of 6 March 2009).